

Application form - UArctic Allocation 2018/2019

Deadline: April 18, 2018

Please read the guidelines carefully before submitting the application

1. Applying institution

Name of institution:	
Address:	
Phone:	Web address:

2. Project lead institution and project coordinator

Institution:	
Project Coordinator:	
Address:	
Phone:	email:

3. Project Partner(s)

Name(s):	
Address(es):	
Phone:	email:

3. Project title

--

4. Academic field (please tick relevant field(s))

<input type="checkbox"/>	Agriculture, forestry & Fisheries	<input type="checkbox"/>	Mathematics and Statistics
<input type="checkbox"/>	Architecture, Art & Aesthetics	<input type="checkbox"/>	Maritime Sciences
<input type="checkbox"/>	Economics, Business & Administration	<input type="checkbox"/>	Natural Sciences
<input type="checkbox"/>	Health, Medicine & Social Care	<input type="checkbox"/>	Social and Behavioral Science
<input type="checkbox"/>	Humanities and Social Sciences	<input type="checkbox"/>	Teacher training & education science
<input type="checkbox"/>	Journalism, information/library science	<input type="checkbox"/>	Technology and Engineering
<input type="checkbox"/>	Life sciences and environmental protection	<input type="checkbox"/>	Other

5. Project description

- a. Please describe in short the rationale, aims, activities, and target groups for the thematic area chosen.
- b. List any measurable indicators, if applicable
- c. What are the planned project outputs (activity results), outcomes (for the target group(s) and impacts on the target group(s) wider society, e.g. how will the outcomes benefit the circumpolar world?
- d. Describe how the project meets UArctic's and overall priorities (cf. attached guidelines)

6. Academic mobility

If you plan to include academic mobility as part of the project application, please describe:

- a. what kind(s) of academic mobility will be implemented and
- b. in which ways you expect the mobility activities to contribute to the overall outputs, outcomes and impacts of the project and the partnership. See separate guidelines for Academic mobility.

7. Sustainability

Activities able to seek further funding or find other/supplementary means for long-term sustainability is a strong UArctic priority.

- a. How will long-term sustainability of the project activities and results be secured?
- b. What actions will be taken to ensure long-term benefit from the investment?
- c. How will this project secure future funding (if relevant)?

8. Risks

List any foreseeable risks and what can be done to mitigate them:

- a. Internal risks (project implementation risks)
- b. External risks

9. Time frame – Activity calendar

Main activities:	From	To

10. Organization of the project: steering committee, reference group, distribution of responsibilities, project lead.

11. Budget. A detailed budget set-up is mandatory.

12. Financing plan

NOK

Total budget expenses	
Financing:	
Lead institution	
Partner(s)	
Other sources (please give the names of sources)	
Applicant and partner contribution in %	
Total amount applied for from the UArctic funding scheme	

13. Relations to previous and/or ongoing projects

Is this project application a continuation of or a supporting project to any other activity that has already received or is presently receiving financial support?

- a. Yes/No
- b. Name of project
- c. Name of institution and project coordinator
- d. Name of funding provider(s)
- e. When and where was a report submitted? Attach a copy if relevant.

THE FUNDING SCHEME FOR COOPERATIVE PROJECTS WITHIN THE UNIVERSITY OF THE ARCTIC (UARCTIC)

APPLICATION GUIDELINES 2018-2019

Institutions of higher education in Northern Norway are granted annual funding for cooperation activities within the framework of UArctic.

UiT The Arctic University of Norway is responsible for the management and administration of the grant scheme in accordance with the recommendations from the Ministry of Education and Research and the priorities of UArctic.

Main principles and guidelines

On the project partnership

- Only project groups including institutions of higher education in northern Norway can apply.
- Only a UArctic member institution in northern Norway can act as the applying institution whereas a non-Norwegian UArctic partner or a south Norwegian UArctic partner can be the project lead institution.
- The applying institution must provide an endorsement letter from the appropriate leadership level.
- Non-UArctic institutions may be partners, but cannot receive monetary support from this funding scheme.
- The project must involve a minimum of two UArctic partner institutions, but there is no limit to the maximum number of partners. If a project has only two partners, a circumpolar partnership will be prioritized.
- Unilateral (national) projects are ineligible.

Basic funding principles

- This funding scheme was established to facilitate the development of new and innovative projects for institutions in northern Norway within the framework of UArctic.
- The application must contain a description of how the applicant plans to maintain and sustain the activity after the project period.
- Funding will ordinarily not be granted for mere updates, revisions or regular continuation of projects that have already been granted funding.
- Regular salaries cannot be funded, although a minor part of the project costs can be used for temporary staff hours.
- Overhead costs cannot be covered.
- A total financing plan and a detailed budget must be presented in the application.
- Applicants should document funding of at least 50 % of the total budget from in kind and/or other sources.

- A full account of the expenditures must accompany the textual report, including expenditure from in-kind and/or other sources of income.

Prioritized areas of cooperation in 2018-2019

- Establishment and development of thematic networks
- Development of joint courses or joint degree programs in northern studies/studies of northern relevance at higher education level (bachelor's, master's and PhD level)
- Development of flexible education, especially internet based programs or courses, whether wholly or partly online delivery
- Indigenous subjects/topics
- Academic staff mobility (faglig mobilitet), see separate guidelines
- Other areas of importance to UArctic <http://www.uarctic.org/about-uarctic/strategic-plan/>

Allocation sums and project periods

- Each project team can apply for a maximum of NOK 250 000 and a minimum of NOK 50 000 per academic year
- Projects may in special circumstances be granted support up to a maximum of NOK 500 000 per year.
- A follow-up application for a second project year may be supported provided satisfactory progress during the first year is well documented and a second year is deemed highly valuable to the overall outcome and sustainability.
- Pre-projects (pilot studies, feasibility studies) may be supported.
- Projects may in special circumstances be granted support for a period of three consecutive years.

Incomplete applications will not be handled.

Application and reporting process

- Application deadline April 18, 2018
- The applicants will be notified by end of June 2018
- The project funding will be transferred to the institutions at the beginning of the autumn semester
- Deadline for the annual report August 31, 2019

Retningslinjer for støtte fra den årlige Arktisk universitets-bevilgningen til utveksling for ansatte i utdannings- og forskningssamarbeid innenfor rammen av UArctic-nettverket

En del av den årlige bevilgningen til prosjektstøtte innenfor UArctic-nettverket vil kunne brukes til faglig mobilitet/ansatte-utveksling. Mobiliteten er tenkt å være en integrert aktivitet innenfor omsøkte UArctic-prosjekt. For 2018-2019 er det til disposisjon inntil 15 stipend.

Målsetning

Kunnskapsdepartementet har i ulike nasjonale dokumenter og møtesammenhenger med sektoren understreket viktigheten av kobling mellom utdanning, forskning og internasjonalisering. Student- og ansattmobilitet er et viktig redskap i så måte. I denne sammenheng blir kobling mellom mobilitet for ansatte og for studenter et viktig ledd for å nære og styrke bilaterale og eventuelt multilaterale samarbeid. Målet med denne mobilitetsordningen under UArctic-bevilgningen er derfor å støtte nordnorske institusjoners langsiktige utdannings- og forskningssamarbeid med partnerinstitusjoner under UArctic-nettverket innen fagområder med nordområderelevans.

Premisser for mobilitetsstøtte

- Det må foreligge en bilateral avtale med den aktuelle UArctic-institusjonen.
- Samarbeidsområdet må ha nordområderelevans.
- Mobilitetsstipend kan gis kun til nordnorske prosjektpartnere, enten prosjektlederinstitusjonen eller prosjektpartnerinstitusjoner i Nord-Norge.
- Mobilitetsstøtten går primært til faglig tilsatte, men det er mulig å søke mobilitetsstøtte for en administrativt tilsatt sammen med faglig tilsatt dersom målet med å ha med en administrativt tilsatt er å etablere et studentutvekslingsregime. Støtten kan ikke gå til studentmobilitet. Det finnes ulike ordninger for studenter, bl. a. north2north-stipendordningen som finansieres fra den samme bevilgningen som prosjektstøttemidlene til samarbeid mellom UArctic-medlemsinstitusjoner.
- Ved lærerutveksling må det undervises minimum 6 timer.
- For at den akademiske mobiliteten ikke skal bli en isolert, parallell aktivitet i prosjektet, bør det beskrives i søknaden under punkt 6. en skisse for framtidig utdannings- og evt. forskningssamarbeid som blant annet inkluderer lærer- og studentutveksling (dersom ikke studentutveksling allerede er etablert) mellom partnerne. Et slikt faglig utgangspunkt kan for eksempel være en plan om etablering av et faglig nettverk (UArctic Thematic Network) eller videreutvikling av et eksisterende tematisk nettverk der student- og ansattmobilitet skal inngå.
- Ved seinere søknader om mobilitetsstøtte som ledd i videreutvikling av et samarbeid, vil mobilitetsgjensidighet over tid, samt forekomst av studentutveksling/praksis/feltarbeid bli tillagt vekt.

Støttebeløp

- Støtten gis som trekkfritt stipend etterskuddsvis når reiserapporten er innlevert. Støttebeløpet blir overført enten direkte til ansattes konto eller som intern ompostering til enhet/institutt dersom det er ønskelig.
- Stipendene er utregnet på bakgrunn av reise- og oppholdskostnader, avstand og kostnadsnivå.
 - **Oppholdssats pr. døgn for 2018-2019:**
 - NOK 1000 (Norden)
 - NOK 800 (USA, Canada)
 - NOK 600 (Russland)

- **Reisesatser**

Reiseavstand	Sats pr. deltaker
Mellom 100 og 499 km	NOK 3 000
Mellom 500 og 1999 km	NOK 5 000
Mellom 2000 og 2999 km	NOK 7 000
Mellom 3000 og 3999 km	NOK 10 000
Mellom 4000 og 7999 km	NOK 12 000
Mellom 8000 km eller lenger	NOK 15 000

Varighet

- Mobilitetsoppholdet må ha en varighet på minimum to arbeidsdager.
- Oppholdskostnader dekkes for maksimalt 5 arbeidsdager.
- I særskilte tilfeller kan oppholdskostnader for inntil 2 arbeidsuker innvilges. En plan for 2 arbeidsuker må vedlegges søknaden.

Søknadsskjema og søknadsfrist

Søknad om akademisk mobilitetsstipend legges inn i prosjektsøknadsskjemaet under punkt 6. med samme søknadsfrist **18. april**.